



## REQUEST TO CANCEL RETIREE HEALTH INSURANCE COVERAGE

NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM

SFN 58269 (Rev. 06-07)

In compliance with the Federal Privacy Act of 1974, the disclosure of the individual's social security number on this form is mandatory pursuant to 26 U.S.C. Sec. 3402. The individual's social security number will be used for tax reporting and as an identification number.

**NDPERS • PO Box 1657 • Bismarck, • North Dakota 58502-1657  
(701) 328- 3900 • 1-800-803-7377 • Fax 701-328-3920**

### PART A MEMBER INFORMATION

Name (Last, First, MI)		Social Security Number	
Address	City	State	Zip +4
Home Telephone Number			

### PART B NOTICE TO MEMBER

**PLEASE READ THIS ENTIRE NOTICE CAREFULLY before canceling your medical/health and prescription drug coverage.**

Your NDPERS coverage includes payment for health and prescription drug expenses. **By canceling your medical and prescription drug coverage, you will also forfeit the NDPERS Retiree Health Insurance Credit, if any, which may be applied towards your current premium.** To be eligible to re-enroll you may only apply for coverage within 31 days from any one of the "qualifying events" outlined on page 2 of this form.

To cancel the NDPERS medical **AND** prescription drug coverage, the policyholder must complete Part A, sign Part D and return this form within the timeframe outlined in Part C.

#### **MEDICARE:**

**If you decide to enroll in another Medicare Prescription drug plan, you will lose your eligibility to remain on the NDPERS plan. If you cancel your medical and prescription drug coverage, you may not be able to get this coverage back.** This form will cancel your medical coverage. To cancel your prescription drug coverage, each Medicare eligible person on the policy must complete a Group MedicareBlue Rx disenrollment form. The Group Medicare Blue RX disenrollment form must accompany this cancellation notice. **The forms must be submitted together. Do not send the forms separately as this will delay processing.**

**Before making your decision, please examine all your options to be sure you understand the plan coverages.**

### PART C CANCELLATION POLICY

NDPERS must receive a cancellation request by the 15<sup>th</sup> of the month prior to the effective date. Cancellations will only be done at the end of the month. We cannot cancel a policy for a partial month or do a retroactive cancellation of a policy.

### PART D EFFECTIVE DATE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

### PART E AUTHORIZATION

I have read this form in its entirety (including page 2). I understand I am canceling my medical and prescription drug coverage as well as forfeiting the NDPERS Retiree Health Insurance Credit.

\_\_\_\_\_  
Contact Holder's Signature

\_\_\_\_\_  
Date of Signature

**ORIGINAL TO NDPERS – PLEASE MAKE A PHOTOCOPY FOR YOUR RECORDS**

## INSTRUCTIONS

### Part A Member Information

Enter name, social security number, mailing address, and day time telephone number.

### Part B Notice to member

Read this section carefully! This section contains important information that you need to know before you cancel NDPERS group health and prescription drug coverage.

### **RE-ENROLLMENT**

A member or surviving spouse must apply within 31 days from any one of the following “qualifying events”:

1. Date of retirement, defined as either:
  - The last day of active employment if member does not defer his/her retirement benefit or take a lump-sum refund of his/her retirement account, or
  - Date of first retirement check if member deferred his/her retirement benefit.
2. Member’s 65th birthday or eligibility for Medicare;
3. Member’s spouse or eligible dependent’s 65th birthday or eligibility for Medicare;
4. The loss of coverage in a health plan sponsored or provided by member’s employer or member’s spouse’s employer, if covered through spouse’s employer group plan. This includes loss of coverage due to the death of, or divorce from a spouse as well as completion of COBRA continuation coverage.
5. Marriage
6. Birth, adoption, or appointment of children for legal guardianship.

If a member or surviving spouse does not enroll within 31 days of any one of the above qualifying events, he/she will have forfeited his/her rights to enroll in the Plan in the future.

### Part C Cancellation Policy

Read this section carefully! This section contains important information regarding the effective date of your group health and prescription drug coverage cancellation

### Part D Effective Date

Enter the cancellation date of your group health and prescription drug coverage. Coverage can only be cancelled at the end of a month.

### Part E Authorization

The NDPERS group health insurance contract holder must sign SFN 58269 to be valid.